**AVALON BOROUGH**

**REGULAR COUNCIL MEETING**

**May 20, 2015**

**Cortese opened the meeting at 7:35 with the Pledge of Allegiance.**

**Roll Call: Cortese, Donnelly, Lloyd, Narcisi, Pascale, Vetterly. Also present: Solicitor Crowne, Engineer Scally, Officer Rosetti, Patterson and Makatura. Absent: Klicker, Neal, Nelson, Mayor Haslett, Tax Collector Klicker.**

**Lloyd moved:**

**“To accept the Minutes of the Avalon Borough Council Meeting of April 21, 2015.”**

**Donnelly 2nd**

**Cortese Abstained**

**CARRIED**

**COMMUNICATIONS**

* **Bid opening for the fire truck was May 12, 2015. The solicitor will elaborate on what was received.**
* **The contract negotiations meeting with the Dept. of Public Works was rescheduled to May 28.**
* **The Police contract will expire in December of this year. A letter is being drafted to begin negotiations.**
* **We are completing the requirements for the extension on the Administrative Consent Order. Manholes have been identified and mapped, dye testing has been completed, history on repairs has been located. The Engineer will have a detailed report.**
* **The Tax Collector received his training and education requirements for Act 164-2014 Qualified Tax Collector for 2015.**
* **Received final copies of the Financial Statements for 2014. They are available for Council’s review.**

**PUBLIC COMMENTS:**

**Janet Sesti Jane Miller**

**303 Cleveland Avenue 302 Fisk Avenue**

**Complaint regarding the condition of the alley between Cleveland**

**and Fisk Avenue. Photos and pieces of asphalt brought in for**

**effect. Discussion followed with residents and Public Works Foreman, Patterson, explaining the future schedule to address hot patching alleys. Comments made regarding the difficulty parking near their homes because the condition of the alleys makes it impossible to reach off street parking pads and garages. Transition from alley and the street at the sight of the repairs made last year with the gas company is difficult.**

**Paul Loding**

**118 Cleveland Avenue**

**First commented on the alley and the ordinance that requires rental units to provide off street parking. The borough should look into the ordinance being observed and residents/tenants are using their off street parking when available. This should be enforced.**

**Second comment regarding the Tenant/Landlord Registration. Returned asking for any resolution in his request from February, where as an owner with 10 units or more pays less than an owner with 3 or less units and feels this is discriminatory and appealed to council to reconsider and charge every owner equally. It was stated that no adjustment had been made and Council felt the fee was set appropriately. Mr. Loding feels this is unfair against those landlords with fewer than 10 units and all landlords should pay the same amount. It was stated that all landlords pay $50/unit for a fire safety inspection. Further discussion followed regarding the administrative cost and how it was determined for the Tenant Registration Fee. Cortese will review the fee schedule for the next month’s meeting. Lloyd commented on blighted properties and procedures for getting properties in compliance. Donnelly commented on off street parking.**

**Tim Dlugas**

**649 Center Avenue**

**Avalon NOW Community Days will be held Saturday, June 27 at Avalon Park with fireworks following that evening. Rain date for the fireworks will be Friday, July 3.**

**MAYOR:**

* **No Report**

**SECRETARY/MANAGER:**

* **Dumpster Day, April 25, was held along with BABA’s opening day. We filled 5 dumpsters. FD Police provided traffic control.**
* **The COG Recycling Day was a success using the pool parking area. We had the vendors set up along the creek and this allowed traffic to move freely. Special thanks to the Fire Dept. Police for helping with traffic control for this event as well. They were a big help to us two weekends in a row and it was greatly appreciated.**
* **The Civil Service Oral Exams are scheduled for May 26 for the 8 candidates that qualified to move on through the hiring process.**

**ENGINEER: Report submitted.**

* **Administrative Consent Order – received new correspondence from ALCOSAN requesting information for the Spruce Run interceptor as part of the sewer regionalization plan, which includes gathering related CCTV video, identifying gaps in data, identifying inter-municipal agreements and review O&M with public works. Completing the remaining work on the Consent Decree, including hydraulic capacity, CCTV and dye testing.**
* **MS4 – currently preparing next progress report.**
* **CD40 Demolitions – Additional photos of 305 and 315 Marie Avenue, 752 Semple Avenue required and submitted to the County. Expected to advertise and bid next month.**
* **Ponding water at Florence Avenue appears to have subsided for the moment.**
* **Retaining wall along Hemlock near S. Birmingham was visited to address concerns of the wall failing.**
* **Soil at the toe of the N. Birmingham wall is sliding. The wall is stable, however, the soil moving could be a problem. Public Works should monitor movement as much as possible.**

**Discussion followed regarding the temporary fencing at the loop at the wall. Port Authority is responsible and is not following up with the repair.**

**SOLICITOR:**

* **Let the record show that an Executive Session was held following the Finance Meeting on May 12 and also immediately prior to this meeting to discuss personnel issues.**
* **Received bids for the Fire Truck.**

**FINANCE:**

**Pascale moved:**

**“To accept the Treasurer’s Report as submitted for May 20, 2015.”**

**Donnelly 2nd**

**CARRIED**

**“To accept the Tax Collector’s Report as submitted for May 20, 2015.”**

**Donnelly 2nd**

**CARRIED**

**“To accept the List of Bills as submitted for May 20, 2015, in the amount of $244,168.04.”**

**Donnelly 2nd**

**CARRIED**

**“To adopt Resolution #1112, a resolution authorizing the disposition of public records consistent with the Municipal Records Manual.”**

**Lloyd 2nd**

**CARRIED**

**SAFETY:**

**No Report.**

**STREETS & PARKS:**

**The pool has been repaired and a new chlorine system has been installed in preparation of the pool season.**

**Vetterly reported on road repairs. First waves of the new Street**

**Opening ordinance will now take affect. Street restorations after repairs will be more extensive when repaired.**

**Vetterly moved:**

**“To adopt Resolution #1111, a resolution appointing Lorraine Makatura to the positions Assistant Manager, Assistant Treasurer, Assistant Secretary and Assistant Pension Administrator.”**

**Donnelly 2nd**

**CARRIED**

**“To endorse the Personnel Committee’s Memorandum to Ms. Makatura.”**

**Donnelly 2nd**

**CARRIED**

**Lloyd stated the reason for this appointment as Mr. Dilmore being out of the office on personal issues.**

**“To accept the Personnel Committee’s recommended accounting of administrative employee sick days as presented.”**

**Pascale 2nd**

**CARRIED**

**“To adopt the FMLA policy as drafted.”**

**Donnelly 2nd**

**CARRIED**

**“To repair the fence at the Avalon Park Field at a price not to exceed $4800.”**

**Donnelly 2nd**

**CARRIED**

**Cortese reported that the pool is ready for opening day May 23, 2015.**

**CORP/PLAN:**

**Lloyd stated that he attended the Pennsylvania State Association**

**of Boroughs conference. Three members were nominated and**

**received the Cecil K. Leberknight Award – Harry Dilmore, David**

**Haslett and Patrick Narcisi. As a voting member, assigned to Awards**

**Committee for next year. Also received information on how to save**

**money on electricity in your homes and how to make changes.**

**4th OF JULY:**

**Fireworks will be Saturday, June 27, 2015. Requested Avalon Borough**

**please make their donation of $2500 as soon as possible.**

**Vetterly moved to adjourn at 8:20pm.**

**Lloyd 2nd**

**CARRIED**

**Respectfully submitted**

**Lorraine Makatura**

**Assistant Manager**